

Tessa Gonsalves

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County of Merced
Accountant I/II/III
3199 M Street
Merced, CA 95348

To Whom it May Concern:

I am interested in the accountant position that is available through the County of Merced. I discovered this position advertised on Caljobs.ca.gov and I feel I am qualified to handle the demands of this position. I am a soon to be graduate from the University of California Santa Barbara where I will have earned a Bachelor's degree in Mathematics. Throughout college I have excelled in my academics and participated in a wide range of clubs and programs that have furthered my experience and skills. I have developed the necessary skills to excel at this job and I know I am the perfect person for this position.

Since high school I have enjoyed math and finding the answers to problems. I furthered my love for math throughout college as I worked towards getting an Undergraduate degree in Mathematics. It is here where I learned the majority of the skills that will allow me to succeed while working as an accountant at your firm. I excelled in all of my math classes along with Accounting. In addition to my college courses, I have been an intern at an accounting firm where I observed and worked on my abilities within a professional setting. I have always been self-motivated, organized, and able to work in a team setting and know I will be able to maintain these skills in an accounting position. I am accountable and responsible and know that I will be able to succeed at this job.

I would like to set up an interview at your earliest convenience. I am excited about the possibility of being an accountant at your firm and I look forward to hearing from you very soon. You can contact me by phone or email. If you need me to provide further information, please don't hesitate to ask. Thank you for your time and consideration.

Sincerely,

Tessa Gonsalves

Tessa Gonsalves

Enclosure